

**BEAUFORT COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES SPRING RETREAT**

April 18, 2016

The Beaufort County Community College Board of Trustees held their Spring Retreat Monday, April 18, 2016, at 10:00 a.m. in the Board Room of Building 10.

BOARD MEMBERS PRESENT

Dr. Laura Staton, Chair
Betty Randolph, Vice Chair
Jim Chesnutt
Cornell McGill
James "Cotton" Rawls
Kathleen Simpson
Mitchell St. Clair, Sr.
Russell Smith
Bill Wall
Ashley Woolard
Jean Woolard

BOARD MEMBERS ABSENT

Cynthia Davis
James Gaynor
Elizabeth Cobb, SGA

The following staff members were present: Dr. Barbara Tansey, President; Mr. Rick Anderson, Vice President of Student Services; Dr. Crystal Ange, Vice President of Academics; Mr. Mark Nelson, Vice President of Administration; Dr. Jay Sullivan, Vice President of Research and Institutional Effectiveness; Mrs. Stacey Gerard, Vice President of Continuing Education; Ms. Serena Sullivan, Executive Director of the Foundation; and Mrs. Jennie Singleton, Executive Assistant to the President.

PRAYER

Dr. Laura Staton, Chair of the Board of Trustees called on Mrs. Betty Randolph, Vice Chair to lead with prayer.

Dr. Laura Staton, Chair of the Board of Trustees welcomed everyone and called the meeting to order at 10:00 a.m.

Dr. Staton noted that there was one action item on the Retreat Agenda and called on Dr. Sullivan to present. Dr. Sullivan directed attention to the Policy Transition Period 2015-2016 handout. He explained that during the FY 2015-2016, members of Senior Staff and the Board of Trustees have reviewed, revised and reorganized all existing policies of the College. The purpose of the new policy is to establish the timeline for the transition from policies and procedures in effect in 2014-2015 to the revised structure of policies and procedures for 2016-17. He noted that the new policy and procedure system will be published and in effect for employees, students, patrons, and other appropriate constituents. The implementation date for such policies and procedures will be 7/1/2016 unless otherwise noted. Dr. Staton called for questions on the new policy. Hearing none,

she called for a motion. Mr. Chesnutt made the motion to approve the Policy Transition Period 2015-2016 as presented. Mr. Wall seconded and all were in favor.

Dr. Staton called on members of Senior Staff to give a report out of their 2015-2016 Goal Summaries for Strategic Initiatives in their areas. Handouts were available if needed.

Dr. Staton called on Dr. Tansey and Dr. Sullivan to provide an update from the Noel Levitz College Employee Satisfaction Survey.

After lunch, trustees were given a tour of:

- Automated External Defibrillators (AED's) in Building 10
- Shooting Range
- Automotive
- Machining
- Welding
- Fire Facility

Having no other business Dr. Staton adjourned the retreat for the campus tour at 12:15 p.m.

Respectfully Submitted,

Dr. Laura Staton
Chair

Barbara Tansey, Ph.D.
President

Date